

Meeting Minutes for Regular Monthly Commission Meeting

Date: September 14, 2021

Time: 7:30 PM

Location: Ryland Heights Municipal Building @ 10145 Decoursey Pike, Ryland Heights, KY 41015

Call to Order- Meeting called to order by Mayor John Cole at 7:30pm

Invocation- led by Commissioner Collins

Pledge to Flag - led by Mayor Cole

Roll Call

- Commission members present:
 - Mayor John Cole, Commissioner Carrol Bowman, Commissioner Ralph Collins, Commissioner Todd Claggett
- Commission members absent: Commissioner Jason Ponder
- Staff members present:
 - City Clerk Kristi Zavitz, Assistant City Clerk Barb Baldwin, Treasurer Rod Rigacci, City Attorney Ted Knoebber, Arrived 8:35pm
 - Staff members absent: None

Agenda Approval

- Agenda reviewed by each Commission member for the regular meeting September 14, 2021
 - Motion to accept by Commissioner Collins, Seconded by Commissioner Bowman All yeas a unanimous vote. Motion approved.

Minutes Approval

- Minutes were reviewed by each Commission member for:
 - Regular meeting August 10, 2021.
 - With the exception that it is noted that Codification Ordinance will be 09-142021(2)
 - Motion to accept by Commissioner Bowman, Seconded by Commissioner Collins, All yeas unanimous vote. Motion approved.
 - Special meeting September 10, 2021.
 - Excepted with the change to Minutes that Adjourned stated: Motion made by Commissioner Bowman and Commissioner Collins, and it was corrected to say Commissioner Claggett instead of Collins.
 - Motion to accept by Commissioner Bowman, Seconded by Commissioner Claggett, All yeas, unanimous vote. Motion approved.

Treasurer's Report

- Treasurers report by: Rod Rigacci, August Report
 - Motion Commissioner Claggett Seconded by Commissioner Bowman, All yeas, unanimous vote. Motion approved.
- Municipal Road Aid – Reported 2 Checks received one for FYE2021 and the initial 50% Check for FYE22.
- Budget vs Actual

Correspondence

- Monthly Sales Report – Sales report for July and August was given
- Permits Issued – None
- PDS Open Violations Report – None

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Committee Reports:

- **Parks Report**
 - Commissioner Bowman
 - Signs and safety equipment received for Park Maintenance. Signs should be put up next week.
 - Front portion of tractor paid for, waiting on valves
 - Got-to-Go portable toilet was burnt by someone. Currently Rod Rigacci is working with the insurance company to find out what the cost will be for the loss. It has been decided that Portable toilets will only be rented as needed.
- **Roads Report**
 - Mayor Cole – Is working with Nick Tewes about markings for the culvert are not showing #7 portion of bid agreement. Mayor Cole also working with Gary Cooper to patch areas of Lambs Ferry prior to the wintertime. He will be looking for a local contractor that has already has permission to work on Kenton County roads. The commission approved to find someone to do the job less than 30K but need to ensure the job will completely done and not just a band aid.
- **Veterans Affairs Committee** – No update
- **Other Committees Report** –
 - **Projects**
 - **Culvert pipe work on Feiser and Porter Rd**
 - Nick Tewes is working with Riegler Construction
 - **Water District for Adding water lines to Locust Pike**
 - A new meeting will be on September 28, 2021 at the Judges office

Privilege of Floor

- Discussion about the fence was visited once again. Commissioner Claggett presented his information via email on the standards and also spoke with the resident prior to the meeting and explained that they would be able to use the stated materials in the Ordinance or put in a waiver for different material, but with way the fence will be basically a foot from the front porch and probably wouldn't meet the requirement needed. The resident was advised that they are allowed to have a fence on the side and back side of their yard. At this time the fence discussion is closed.

Old Business

Informational:

- Codification Grant **UPDATE:**
 - Volunteer Nancy Collins read:
 - Second Reading Ordinance No. 09-14-2021(2)
 - Motion brought by Commissioner Collins, Seconded by Commissioner Bowman
Roll called by City Clerk all Ayes, zero Nays - Unanimous Vote approved
 - Commissioner Claggett explained that he spoke with American Legal about products moving forward will be available ala carte currently a specific need has not been presented. As the needs come this discussion will be readdressed once specific needs are given.

New Business

Action Items:

- Second Reading Ordinance 08-10-21(1) Amending Ord. No 6-1-2020, and Ord. No 4-5-2021

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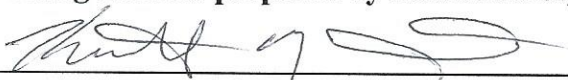
(continued)

- Read by Commissioner Claggett
- Motion brought by Commissioner Collins, Seconded by Commissioner Bowman Roll called by City Clerk all Ayes, zero Nays - Unanimous Vote approved
- Second Reading Ordinance 08-10-21(2) Amending Ord. No 6-8-2021(1)
 - Read by Commissioner Claggett
 - Motion brought by Commissioner Bowman, Seconded by Commissioner Collins Roll called by City Clerk all Ayes, zero Nays - Unanimous Vote approved
- Second Reading Ordinance No. 07-13-2021(1) Interlocal Agreement KC Joint Code Enforcement Board
 - Read by Mayor Cole
 - Motion brought by Commissioner Bowman, Seconded by Commissioner Claggett Roll called by City Clerk all Ayes, zero Nays - Unanimous Vote approved
- Second Reading Ordinance No. 2021-09-14(1) with 2 corrections
 - Read by Attorney Ted Knoebber
 - Motion brought by Commissioner Claggett, Seconded by Commissioner Collins Roll called by City Clerk all Ayes, zero Nays - Unanimous Vote approved

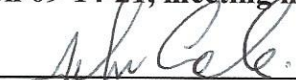
Executive Session: None

Adjourned- A motion was made to adjourn the meeting by Commissioner Collins with a second by Commissioner Bowman. Meeting adjourned at 8:41pm.

Meeting minutes prepared by Kristi Zavitz, City Clerk on 09-14-21, meeting notes.



ATTEST, Kristi Zavitz, City Clerk



ATTEST, Mayor John Cole